

Special Meeting

October 16, 2006  
12:30 p.m.

A special meeting of the Municipal Civil Service Commission convened on Monday, October 16, 2006, at 12:36 p.m. with Priscilla Tyson, Grady Pettigrew, and Eileen Paley in attendance.

\* \* \*

*RE: Request of the Civil Service Commission staff to create the specification for the classification Assistant Director (Jobs and Economic Development) (U) and designate it to be part of the unclassified service.*

PRESENT: Tammy Rollins, Personnel Administrative Officer

Tammy Rollins presented this request to create the specification for the classification Assistant Director (Jobs and Economic Development) (U) and designate the classification to be part of the unclassified service. By definition, the proposed classification would be responsible for assisting the Department Director in the direction of jobs and economic development activities for the City of Columbus. This would include leading and coordinating the work of the Economic Development Division and Downtown Development Office. Some of the major programs and activities associated with this division and office are urban infrastructure, commercial revitalization, international business, downtown development incentives, and reinvestment. Given the major responsibility and its broad scope, the proposed classification would potentially command a higher pay grade assignment than what is currently assigned to the Department Assistant Director (U), which would necessitate a separate classification being created. It was, therefore, recommended that the Assistant Director (Jobs and Economic Development) (U) classification be created as proposed and designated to be part of the unclassified service pursuant to City Charter Section 148(1)(c).

A motion to approve the request was made, seconded, and passed unanimously.

\* \* \*

*RE: Request of the Civil Service Commission staff to create the specification for the classification Assistant Director (Jobs and Economic Development) (U) and designate it to be part of the unclassified service.*

PRESENT: Tammy Rollins, Personnel Administrative Officer

Tammy Rollins presented this request to create the specification for the classification Assistant Director (Community and Neighborhood Development) (U) and designate the classification to be part of the unclassified service. By definition, the proposed classification would be responsible for assisting the Department Director in the direction of housing and neighborhood activities for the City of Columbus. This would include leading and coordinating the work of the Housing Division, Neighborhood Services Division and Land Management Office. Some of the major programs and activities associated with these divisions and office are housing rehabilitation and relocation services, homeownership services, community assistance, neighborhood relations, code enforcement, land reutilization, and the acquisition of vacant property and structures. Given the major responsibility and its broad scope, the proposed classification would potentially command a higher pay grade assignment than what is currently assigned to the Department Assistant Director (U), which would necessitate a separate classification being created. It was, therefore, recommended that the Assistant Director (Community and Neighborhood Development) (U) classification be created as proposed and designated to be part of the unclassified service pursuant to City Charter Section 148(1)(c).

A motion to approve the request was made, seconded, and passed unanimously.

\* \* \*

*RE: Review and Approval of the 2007 Civil Service Commission Trial Board Hearing Schedule.*

The following dates were identified as proposed dates for the 2007 Trial Board hearings of the Civil Service Commission:

Monday, January 8 <sup>th</sup>	Wednesday, January 17 <sup>th</sup>
Monday, February 12 <sup>th</sup>	Wednesday, February 21 <sup>st</sup>
Monday, March 12 <sup>th</sup>	Wednesday, March 21 <sup>st</sup>
Monday, April 9 <sup>th</sup>	Wednesday, April 18 <sup>th</sup>
Monday, May 14 <sup>th</sup>	Wednesday, May 23 <sup>rd</sup>
Monday, June 11 <sup>th</sup>	Wednesday, June 20 <sup>th</sup>
Monday, July 9 <sup>th</sup>	Wednesday, July 18 <sup>th</sup>
Monday, August 13 <sup>th</sup>	Wednesday, August 22 <sup>nd</sup>
Monday, September 10 <sup>th</sup>	Wednesday, September 19 <sup>th</sup>
Monday, October 15 <sup>th</sup>	Wednesday, October 24 <sup>th</sup>
Wednesday, November 7 <sup>th</sup>	Monday, November 12 <sup>th</sup>
Wednesday, December 5 <sup>th</sup>	Monday, December 10 <sup>th</sup>

A motion to approve the request was made, seconded, and passed unanimously.

\* \* \*

*RE: Request of the Civil Service Commission Staff to Amend Rule VII(E)(1), to Expand the Eligibility for Veterans' Preference Points.*

PRESENT: Barbara Gates McGrath, Executive Director

Barbara McGrath presented this request from the Civil Service Commission staff to amend Rule VII(E)(1), to expand the eligibility for veterans' preference points. The federal government recently changed its eligibility for awarding veterans' preference points and the Commission staff is recommending that the City of Columbus do the same.

The federal change basically acknowledges that the world has changed since September 11, 2001 and so has the use of our military. Any individual who previously qualified for points under the current federal or city rules will still qualify. However, if Columbus follows the federal model, there would be a new section which would ensure that reserve or National Guard members who serve for 180 consecutive days (any part of which is post September 11, 2001) are eligible for the points also.

The proposed language is simple to understand and will be administratively easy to incorporate into our veterans' points procedures. Upon approval by the Commission, staff will advertise the expanded eligibility to ensure veterans are aware of the change. We will post a notice on the Civil Service Commission internet home page, highlight the change in our next employee newsletter, and update our veterans' fact sheet.

Further, this proposal has been shared with the Mayor's Office Veterans Advisor and will be shared with the Mayor's Veterans Advisory Committee.

Based upon the foregoing, the staff requested Rule VII(E)(1) be amended as reflected below to expand the eligibility for veterans' preference points.

RULE VII

EXAMINATIONS

E. Veteran's Preference

1. Veteran Defined. A person who (a) served on active military duty in the armed forces of the United States (other than in the Reserves or National Guard) for a period of more than 180 days and was discharged or released under honorable

conditions; or (b) was a member of a reserve component (including the Army or Air National Guard) who served on active military duty during a period of war or in a campaign or expedition for which a campaign badge was authorized and was discharged or released from such duty under honorable conditions; or (c) was a member of a reserve component (including the Army or Air National Guard) who served on active military duty for a period of more than 180 consecutive days any part of which occurred after September 11, 2001 and was discharged or released from such duty under honorable conditions.

A motion to approve the request was made, seconded, and passed unanimously.

\* \* \*

The meeting was adjourned at 12:45 p.m.

\* \* \*

<hr/>	<hr/>
Priscilla R. Tyson, Commission President	November 27, 2006
	Date